

### District Three Club Visit Background Information

This information is to be used as a guide by District Officers prior to an official club visit. This information will be kept in strict confidence and will be used solely by District Officers as a guide to help improve the effectiveness of local clubs. Copy to District Officer and Governor.

Altrusa International, Inc. of:	Name of President:
Report completed by:	Date Report Completed:

#### Membership

Total Membership at Present:	New members initiated since June 1
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What orientation do you give new members? How soon after initiation? Do you have reorientation for current members?

How do you make new members feel they are part of the club?

What plan does your club have for increasing membership?

#### Meetings

Total meetings per month:	Business meetings per month:	Program meetings per month:
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Where are meetings held?:  restaurant  private club  members' homes  other

List the specific times and days club meetings are held. (Ex. 1<sup>st</sup> and 3<sup>rd</sup> Mondays from 11:45 am – 12:45 pm)

What were your best two programs from the last year?

#### Service Projects

Local service project(s)? <input type="checkbox"/> yes <input type="checkbox"/> no	Satisfied with project(s)? <input type="checkbox"/> yes <input type="checkbox"/> no
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Brief description of major project(s):

Projects involve ALL, MOST, PART or a FEW of the club members?

#### Publications

Publish a yearbook? <input type="checkbox"/> yes <input type="checkbox"/> no	Publish a newsletter? <input type="checkbox"/> yes <input type="checkbox"/> no How often? _____
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#### District and International

For what awards did the club submit entries last year?	What do you plan to submit this year?
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Utilize the District Foundation for club fund-raising activities?  yes  no

How many attended last District Conference?	How many will attend the next one?
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How many attended last International Convention?	How many will attend the next one?
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Are club funds budgeted for attending District Conference?  yes  no

Are club funds budgeted for attending International Convention?  yes  no

#### Opinions

What do your members consider to be the greatest strengths of this club?

What do your members consider to be the greatest weaknesses of this club?

Other Comments/Suggestions for District Three